



FRONTIER COLLEGE
Summer Positions
General Application Form

For Office Use Only			
Date Received			
Date Forwarded			
Program Forwarded to			

Please mail, email or fax completed applications, cover letter and resume to:
Frontier College *Email: etaylor@frontiercollege.ca*
RE: Summer Positions *Fax: 807 – 285 – 3344*
1-895 Tungsten Street
Thunder Bay ON P7B 6H2

Part 1: Personal Information (Please Print Legibly)

Mr. Ms. _____
First Name Middle Initial Last Name

Day Phone # (____) _____ Cell Phone # (____) _____

I am 18 years of age or older E-Mail Address _____

Skype Address/Name _____

Permanent Mailing Address (including postal code)

Current Address (if different from above)

Part 2: Recruitment Information

- 1) Are you legally entitled to work in Canada? Yes No
- 2) How did you find out about the Frontier College Summer Positions? *(Tick all that apply)*
 University Job Bank Campus Newspaper Frontier College Email
 Other Job Bank Word of Mouth Frontier College Website
 Other Email (Specify) _____ Others: _____

3) If you are currently a student or a recent graduate, please indicate the **institution** and **program** you are attending/attended:

Part 3: Employment & Volunteer History (List where applicable)

a) Employment History

Year	Organization and Position Held	Describe your responsibilities briefly

b) Volunteer History

Year	Organization and Position Held	Describe your responsibilities briefly

Part 5: References & Authorization

a) References

Please provide three character and professional references. We will call the referees only if you have been short listed for interviews. Also, kindly ensure that:

- At least one referee must be a work or volunteer reference.
- If you do not have any work/volunteer references, the other referees listed **CAN NOT** be a family member.
- All referees **MUST** reside in Canada.

References:

Name	Relationship to you	Daytime Phone #

b) Authorization for references and collection of personal information

I, _____, authorize Frontier College to collect information from the above references.

I agree to submit a current Police Records Check (PRC) if I am offered a position with Frontier College.

I understand that the information obtained will be confidential but may be shared with partner organizations when applicable in order to obtain an appropriate placement.

I understand that if I am offered a job but unable to attend the full duration of training in June I will not be able to continue as a camp counselor.

Day / Month / Year

Applicant's signature

Frontier College respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell, or trade our mailing lists. The information you provide will be used to meet administrative requirements, deliver services and to keep you informed and up to date on the activities of Frontier College, including programs, services, special events, funding needs, opportunities to volunteer or to give, open houses and more through periodic contacts. *If at any time you wish to be removed from any of these contacts simply contact us by phone at 1-800-555-6523 and we will gladly accommodate your request.*

If you are submitting the application electronically, please complete the application and questionnaire in the Write-In PDF format